**MyOrganization**

**FACILITIES USE SURVEY**

It is important for **MyOrganization** leadership to understand whether there is any third-party use of our facilities or property. The purpose of this survey is to identify all people or entities that use **MyOrganization** facilities or property for an activity or program that is not part of **MyOrganization’s** specific program offerings. If you are unclear whether an activity or program is a ‘**MyOrganization** **Program**’, please provide the information and let **MyOrganization** leadership evaluate it.

Please fill out a separate form for every program or activity.

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**Third-Party Program or Activity**

**What is the program or activity?**

*Youth Basketball League*

**Who is providing the program or activity?**

*Optimist Club*

**Contact person and information?**

*Coach White (888)888-8888*

**What is the type of program?**

*Youth Sports*

**Which part of the MyOrganization facility or property is used?**

*Gym & Parking Lot*

*Locker Rooms*

**Is the program or activity recurring ... (daily, weekly, etc.)?**

*Weekly ... every Wednesday*

**Are there children involved in the program or activity – directly or childcare?**

*Yes ... and kids in the stands*

**Are there any MyOrganization programs occurring at the same time?**

*Not sure*

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_